Royal Historical Society of Victoria

**EVENTS AND OUTREACH COMMITTEE**

Terms of Reference

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The committee (known as EOC) is a sub-committee of the Royal Historical Society of Victoria. The Council of the RHSV will determine the membership and direction of the committee.

The committee will consist of members delegated from the existing RHSV Council and of any other co-opted members. The chair will be appointed by the RHSV Council and may or may not be a member of the Council. The Executive Officer of the RHSV and the Collections Manager & Volunteers Coordinator shall be members of the committee ex-officio.

It is desirable that one or more members of the committee be those who are active volunteers in the activities organised by the Society.

EOC will normally meet 5 to 6 times a year with a primary role of organising a calendar of events for the Society. Although entitled to take such initiatives it remains an advisory committee to the RHSV which can choose to accept or decline decisions made by EOC.

The Committee can assist RHSV Council in:

1. Lifting the public profile of the RHSV
2. Arranging, as far as possible in the preceding year, a programme of lectures, events, exhibitions, conferences and talks that will be attractive to our members and non-members – mindful of the costs and our capacity to deliver such events. Noting the wide range of history entertainment provided by other groups, the committee needs to ensure that our events are in line with our members’ needs and the RHSV objectives.

EOC should work with the Collections Committee and the Executive Officer in developing exhibitions.

1. Encouraging greater connection between the various activities we support (for example by promoting linkages between the *Journal* and our exhibitions, collections and talks).
2. Ensuring strategic future planning of events and their relevance to contemporary community concerns and interests
3. Ensuring high standards in the organisation and presentation of events by the RHSV.
4. Promoting much wider appreciation of all aspects of Victoria’s history
5. Seeking opportunities for constructive partnerships with like-minded organisations.
6. Focusing our attention on the distinctive role of the RHSV (the things that set it apart from like-minded organisations) . These include:
	* + Our unique collection of Victorian history material
		+ Our network of local & regional historical societies
		+ Our members who predominantly have an interest in research, writing and presenting and preserving aspects of Victoria’s history
		+ A perceived mutual benefit in sharing knowledge and expertise in these fields
		+ A ‘club for us’ who love local history

JULY 2016

Presented to Council 25 October 2016. EOC Committee to meet 26 October to discuss.