**Membership Development Committee Terms of Reference:**

The **Membership Development Committee** is established under the Society’s By laws. Under the terms of By law No. 4, Council may delegate powers to this Committee.

The Committee shall consist of a Royal Historical Society of Victoria Councillor as Chair, and at least one other Councillor. The Chair of the Committee may also invite other individuals with relevant knowledge and experience to join the Committee. The Executive Officer attends the meetings.

The Committee meets at least bi-monthly, or as is required, and reports to Council.

The **Membership Development Committee’s** role is:

1. To recruit new members
2. To retain existing members
3. To monitor membership trends and report these to Council.

Approved by Council 26 July 2016