

APPENDIX 4.6 JOB SAFETY ANALYSIS

Organisation Name _____

Signature of Team leader _____ Date: _____

Description of work/activity & Project Name _____

Workplace/ Venue _____

Risk Assessment Matrix		Likelihood			
		Very Likely (VL)	Likely (L)	Unlikely (U)	Highly Unlikely (HU)
Consequences	Fatality (F)	High	High	High	Medium
	Major (M)	High	High	Medium	Medium
	Minor (M)	High	Medium	Medium	Low
	Negligible (N)	Medium	Medium	Low	Low

HIERARCHY OF CONTROLS

ELIMINATE: making a decision not to undertake the specific activity that poses the risk. Remove dangerous objects completely

SUBSTITUTION: change the equipment used for a newer version that is less harmful; changing a hazardous cleaning substance for one that is non-harmful

REDESIGN; ENGINEERING CONTROLS: adding a guard or other device to protect users of the equipment from the risk

ISOLATION OF THE HAZARD FROM PEOPLE AT THE WORKPLACE: storing hazardous material away from people or under lock and key

SAFE WORK PRACTICES: designing and implementing safe ways of performing the same task

REDESIGNING WORK SYSTEMS: changing the layout of the workplace and how work is performed

PERSONAL PROTECTIVE EQUIPMENT: using gloves, respirators, other personal protective equipment to protect the person performing the potentially hazardous task.