Reviewing

The Victorian Historical Journal accepts submissions on the understanding that they have not been published elsewhere or simultaneously submitted to another journal. The Publications Committee of the Royal Historical Society of Victoria makes careful efforts to evaluate the accuracy of all the information contained in our journal. Also, any opinions and views expressed in this publication are those of the authors and are not the views of the Royal Historical Society of Victoria.

All research articles undergo a rigorous double-blind peer review process, based on initial editor screening and refereeing by two anonymous reviewers. This ensures reviewers remain unknown to authors and authors to reviewers. The editors will evaluate the manuscript and the reviewers’ comments before making a final decision either to accept, accept with revision or to reject a manuscript. The editors review editorials, book and exhibition reviews before publication. Shorter historical notes are reviewed by the editors alone and appear in the non-refereed section of the journal.

The editors agree to maintain records of all communications between authors, editors, and peer reviewers regarding submissions. These are carefully stored in case of any future inquiry.

Ethics

The Royal Historical Society of Victoria is committed to maintaining the highest standards of publication ethics and ethical research practices outlined by the Committee on Publication Ethics (COPE) and adheres to the COPE Code of Conduct for Journal Publishers. The Society expects that the editors, the authors and reviewers will pay close attention to the possibility of any conflict of interest in their work and expects them to consider whether their conduct meets the expectations of their peers. The Society expects that the editors and reviewers will act confidentially and respect authors’ rights. The RHSV expects all published articles to be the work of named authors and that all authors who have contributed to the article are fairly acknowledged. It expects references made in a submitted article to another person’s work or idea(s) will be credited appropriately. Authors should also gain permissions for use of text and images where necessary prior to publication. Use of text or images without appropriate acknowledgement or permission is considered plagiarism, as is the paraphrasing of text, concepts, and ideas. Proven cases of this will exclude entry to the Journal. Evidence of plagiarism will be investigated, informed by the guidelines of the Committee of Publication Ethics.

Similarly, submissions found to include false or fabricated data will be returned to the author for an explanation. If no satisfactory reply is received the submission will not be considered for publication and the circumstances noted in the records for future consideration. If any offending authors are members of an educational institution, the editors will notify that institution and may not accept further submissions from that author.

15 May 2019