

## **By-law No 4: Council Committees**

It is resolved by Council at the RHSV Council Meeting on 1 April 2025 that:

1. The Council appoint the following Standing Council Committees:
  - a. Governance and Finance Committee (G&F)
  - b. Collections Committee
  - c. Fellowship and Awards Committee
  - d. Fundraising Committee
  - e. Heritage Committee
  - f. Historical Societies Support Committee (HSSC)
  - g. Investment Committee
  - h. Publications Committee
2. Each standing committee shall consist of Members of the Society appointed by resolution of the Council.
3. The Governance and Finance Committee consists of the President, Vice President, Treasurer, Secretary, Executive Officer and such other Council Members as may be appointed from time to time. The President and Executive Officer are ex-officio members. The Vice President will Chair the committee and be accountable to the Council-
4. Committees other than the Governance and Finance Committee shall include at least one Council member, who shall normally be Chair of the Committee and accountable to the Council.
5. Each Committee shall operate in accordance with Terms of Reference adopted by the Council.
6. The Council may by resolution appoint a special committee/working group to undertake any project, task or investigation, provided that:
  - a. the special committee/working group shall include at least one Council member, who shall normally be Chair of the Committee and accountable to the Council.;
  - b. the Terms of Reference must be approved by the Council at the time of the establishment of the special committee/working group;
  - c. the Terms of Reference shall contain a date by which the work of the special committee/working group is to be concluded.
7. The Council may in relation to any matter or class of matters, or in relation to any activity or function of the Society, by resolution delegate all or any of its powers (except this power of delegation) to any Council standing or special committee/working group.
8. The Chair of each standing Committee, special committee /working group shall provide a report on the work of the special committee/working group to the next meeting of Council.

9. Each standing or-special committee/working group shall maintain Minutes of its meetings, copies of which should be forwarded to the Secretary of the RHSV soon after each committee meeting for circulation to Council.

**This By-law shall take effect from 1 April 2025 until further notice.**